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**NOVEMBER 10, 2011**

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SEE AGENDA AND MINUTES FOLLOWING INDEX

**AGENDA**  
**CRAWFORD COUNTY BOARD MEETING**  
**COURTHOUSE ANNEX BUILDING**  
**ROBINSON, IL 62454**  
**THURSDAY, NOVEMBER 10, 2011 @ 6:00 P.M.**

Prepared 2 p.m. November 07, 2011

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence preceding Prayer
4. Roll Call
5. Approval of October 13, 2011 Board Meeting Minutes
6. Approval of October 13, 2011 County Board **Closed** Minutes
7. Approval of claims
8. Officers Reports:
  - a. Approval of Treasurer's Report
  - b. Transfer of \$7,500 from CCDA to General Fund (Sept., Oct., & Nov.)
  - c. CCDA Revolving Loan
  - d. **Resolution: Designating Coroner's Vehicle as Law Enforcement Vehicle**
  - e. Robinson Twp. Highway-Storage of Old Voting Booths
  - f. County Highway Dept **RESOLUTION 2012 COUNTY MFT FUNDS**
9. Old Business
  - a. **Animal Control Contract** Bids (Nov 7 bid closed)
10. New Business
  - a. Crawford County **2011-2012 Budget & Appropriation Ordinance**
  - b. Crawford County **2011-2012 Levy**
  - c. United Counties Council Dues
  - d. Nixon Commercial Crime Policy Renewal
  - e. Spay & Neuter Foundation Request
11. Appointment(s) & Re-Appointment(s)
  - a. **C C Health Dept. Bd. Of Directors (reappointments 3 yr. terms)**
    1. Joe Bliss
    2. David Rotman
    3. John Newlin
    4. Bonnie Finn
12. Names Submitted for appointment/reappointment
  - a. **CMH Board of Trustees**
    1. Carol Wong
    2. Von Meeks
    3. Greg Kastner
13. Committee reports
  - a. Extension of TPA Health Insurance Agreement with 1<sup>st</sup> Robinson Savings Bank Trust Department
  - b. Labor Efficiency Study
14. Closed session
  - a. Collective negotiation matters 5 ILCS 120/2 (c)(2)
  - b. Personnel compensation 5 ILCS 120/2 (c) (1)
15. Collective negotiation contract (s)
16. Adjourn

STATE OF ILLINOIS            }  
COUNTY OF CRAWFORD }

Minutes of Proceedings “1 of 5”  
Crawford County Board  
Thursday, November 10, 2011

The members of the Crawford County Board met in regular session Thursday, November 10, 2011. Chairman Joe Bliss called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was given by all followed by a moment of silence and prayer.

Upon roll call Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway, and Gareld Bilyew and were present.

Gerald Bilyew made a motion to approve the minutes of the October 13, 2011 County Board meeting. Charlie Rains seconded the motion. Ron Williamson, David Fulling, Joe Bliss, Robin Guyer, Charlie Rains, Shirley Treadway and Gareld Bilyew voted “aye”. Chad Wells, Don Richart and John Sutfin abstained. Motion carried with 7 “ayes” and 3 abstentions.

John Sutfin made a motion to approve the minutes of the October 13, 2011 County Board **Closed** session meeting. Gerald Bilyew seconded the motion. Ron Williamson, David Fulling, Joe Bliss, Robin Guyer, Charlie Rains, Shirley Treadway and Gareld Bilyew voted “aye”. Chad Wells, Don Richart and John Sutfin abstained. Motion passed with 7 “ayes” and 3 abstentions.

Don Richart made a motion to approve the claims as presented. Shirley Treadway seconded the motion. Ron Williamson, David Fulling, Chad Wells, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, and Shirley Treadway voted “aye”, Gareld Bilyew voted “nay”. Motion passed with 9 “ayes” and 1 “nay”. ( Claims p. 1304-1366)

Officer reports were given by Sheriff -Todd Liston, Treasurer-Twyla Bailey, Circuit Clerk - Angie Reinoehl, Supervisor of Assessments-Hope Weber, State’s Attorney-Tom Wiseman, Public Defender- Matt Hartrich, Highway Secretary-Valarie Dunlap, EMA Coordinator-Kenny Prior, and County Clerk-Patty Lycan.

Treasurer-Twyla Bailey stated that the **County Tax Sale is scheduled for November 18, 2011 at 2:30 p.m.** The final tax distribution will follow the tax sale in the last week of November.

Dave Fulling made a motion to approve the treasurer’s report as presented. Charlie Rains seconded the motion. Motion carried unanimously upon roll call. (see Report p.1367-1371)

Twyla Bailey stated it was time to transfer \$7,500 from the CDAP Revolving Loan Fund to the General Fund for September, October and November.

Gareld Bilyew made a motion to transfer \$7,500 of CDAP Revolving Loan Funds to the General Fund. John Sutfin seconded the motion. The motion passed unanimously upon roll call.

Ken Pryor, EMA Coordinator stated that the Disaster Drill will be held on Nov. 15, 16, & 17<sup>th</sup> at the Commercium. He also reported that their concrete flooring had been installed and sealed.

The coroner submitted a Resolution Designating the Coroner’s Vehicle as a Law Enforcement Vehicle.

Gareld Bilyew made a motion to accept **Resolution #2011-R-10 Designating the Coroner’s Vehicle as a Law Enforcement Vehicle**. Don Richart seconded the motion. Motion passed unanimously upon roll call.

Patty Lycan, County Clerk stated Robinson Township Office had notified us that old voting booths were taking up too much room in their storage building. We need the board’s approval to dispose of them.

Gareld Bilyew made a motion to allow the disposal of old voting booths. Don Richart seconded the motion. The motion passed unanimously upon roll call.

Valarie Dunlap stated the Highway Department has the annual maintenance resolution for passage.

Robin Guyer made a motion to accept **Resolution: 2012 County MFT Funds for Maintenance** (of County Roads). Gareld Bilyew seconded the motion. The motion passed unanimously upon roll call.

Ron Williamson reported on Animal Control Contract bid information.

John Sutfin made a motion to **accept the Animal Control Bid from “Paws”**. Don Richart seconded the motion. Ron Williamson, Dave Fulling, Chad Wells, Don Richart, Robin Guyer and John Sutfin voted “aye”. Joe Bliss, Charlie Rains, Shirley Treadway and Gareld Bilyew voted “nay”. Motion passed with 6 “ayes” and 4 “nays”. (Contract p.   )

Robin Guyer made a motion to accept the **2011-2012 County Budget and Forest Preserve Budget & Appropriation Ordinance as presented**. Shirley Treadway seconded the motion. Ron Williamson, David Fulling, Chad Wells, Joe Bliss, Robin Guyer, John Sutfin and Shirley Treadway voted “aye”; Don Richart, Charlie Rains and Gareld Bilyew voted “nay”. Motion passed with 7 “ayes” and 3 “nays” (Budget p.)

Crawford County **2011-2012 Levy and Forest Preserve Levy Ordinances** also need approval.

John Sutfin made a motion to approve the **2011-2012 County Levy and Forest Preserve Levy Ordinances**. Robin Guyer seconded the motion. The motion was approved unanimously upon roll call.

Joe Bliss noted that the United Counties Council Dues will come due next month.

Robin Guyer made a motion to pay the **United Counties Council** dues. John Sutfin seconded the motion. The motion passed unanimously upon roll call.

Officer Bond Insurance renewal with Nixon Commercial Crime is also due this month.

Robin Guyer made a motion to renew the Nixon Commercial Crime policy, amount not to exceed 10% of \$1,391. Charlie Rains seconded the motion. David Fulling, Chad Wells, Don Richart, Joe Bliss, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted “aye”. Ron Williamson voted “nay”. Motion passed with 9 “ayes” and 1 nay.

The board received a request from the Spay and Neuter Foundation for \$5,000. They have been working with surrounding communities who are pleased with the results of their work. This amount reflects the cost.(Letter p.    )

Ron Williamson made a motion to donate \$5,000 to the Spay and Neuter Foundation. Robin Guyer seconded the motion. Upon roll call Ron Williamson, Robin Guyer, Charlie Rains and Joe Bliss voted “aye”. Chad Wells, Don Richart, Shirley Treadway, Gareld Bilyew and David Fulling voted “nay”. John Sutfin abstained. The motion failed with 4 “ayes”, 5 “nays” and 1 abstention.

John Sutfin made a motion to accept the **reappointment** of Joe Bliss to the **Crawford County Health Department Board**. Charlie Rains seconded the motion. Ron Williamson, David Fulling, Chad Wells, Don Richart, Robin Guyer, John Sutfin, Charlie Rains, Shirley Treadway, and Gareld Bilyew voted “aye”, Joe Bliss abstained. Motion passed with 9 “ayes” and 1 abstention.

Robin Guyer made a motion to accept the **reappointment** of Dr. David Rotman to the **Crawford Co. Health Department Board**. Ron Williamson seconded the motion. The motion passed unanimously upon roll call.

Gareld Bilyew made a motion to accept the **reappointment** of Dr. John Newlin to the **Crawford Co. Health Department Board**. Don Richart seconded the motion. The motion passed unanimously upon roll call.

Charlie Rains made a motion to accept the **reappointment** of Bonnie Finn to the **Crawford Co. Health Department Board**. Robin Guyer seconded the motion. The motion passed unanimously upon roll call.

Names were **submitted** for reappointment to the **CMH Board** of Trustees.

Break taken at 7:08 p.m.

Resumed meeting at 7:22 p.m.

#### **COMITTEE REPORTS:**

Ron Williamson:       No report.

David Fulling:         TPA Health Insurance Agreement with 1<sup>st</sup> Robinson Savings needs extension.

David Fulling made motion to extend the TPA Health Insurance Agreement. Gareld Bilyew seconded the motion. Dave stated they need a deadline set, so people turn in claims as soon as possible. Ron Williamson, David Fulling, Chad Wells, Don Richart, Joe Bliss, John Sutfin, Charlie Rains, Shirley Treadway and Gareld Bilyew voted “aye”. Robin Guyer abstained. Motion passed with 9 “ayes” and 1 abstention.

David stated that there was interest in conducting a Labor Efficiency Study at the Sheriff's Department. Intern Dan Pratt was introduced. He is an "operations research" and Engineering student. He thought he could set up a spread sheet that could be used in other departments. Union factors will be considered. He is a volunteer who enjoys doing efficiency studies.

Dave Fulling made motion to allow Dan Pratt to conduct an efficiency study for the Sheriff's Department. Don Richart seconded motion. The motion passed unanimously upon roll call.

Chad Wells:           A Highway Department worker has retired, so we will want to replace him.

Don Richart:          No report.

Joe Bliss:            No report.

Robin Guyer:         No report

John Sutfin:          The Internet service is very slow. Mediacom will give us the best deal, \$70/mo. This is the first step that needs fixing, due to the antiquated system. Several county departments are paying separately for the service. Tony says it will cost less than a thousand dollars to put up a sonic wall. The Courthouse needs another cable as is from a different location. The server is a problem too. Patty said money can be taken out of the computer line (072).

Charlie Rains:        Medicine costs for the inmates are high.

Shirley Treadway:    Medicine costs are high. A Fund raiser will be held at the Tree Lighting on November 18<sup>th</sup> to help offset treatment costs for the Drug court. Cider and Roasted Chestnuts will be on sale.

Gareld Bilyew:       Revolving Loan: The closing on the Flying S Loan will be soon.

Gareld Bilyew made a motion to go into closed session at 8:25 p.m. Charlie Rains seconded the motion. Motion carried unanimously upon roll call.

CLOSED SESSION AT 8:25 P.M.

RETURNED TO OPEN SESSION AT 9:43 P.M.

Charlie Rains made a motion to return to open session at 9:43 p.m. Shirley Treadway seconded the motion. Motion carried unanimously upon roll call.

Ron Williamson made a motion to accept the 3 year **Union Contract for Clerical workers for 2010-2013**. Robin Guyer seconded the motion. Chad Wells, Joe Bliss, Robin Guyer, Charlie Rains, Shirley Treadway, and Gareld Bilyew voted "aye"; Ron Williamson, David Fulling, Don Richart and John Sutfin voted "nay". Motion passed with 6 "ayes" and 4 "nays". ( Contract p...)

Gareld Bilyew made a motion to call upon the clerk to issue mileage and per diem. Charlie Rains seconded the motion. Motion carried unanimously upon roll call.

Don Richart made a motion to adjourn. Shirley Treadway seconded the motion. Motion carried unanimously with a voice vote.

Meeting adjourned at 9:47 p.m.

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PATRICIA "PATTY" LYCAN  
Crawford County Clerk